

Chapel of the Cross**Vestry Meeting****February 16, 2005**

Members Present: Senior Warden, David Senn; Junior Warden, Suzie Pooley; David Conn, Brad Ewing, Bill Fanning, Samantha McLeod, Ruby Medlin, Kenny O’Neal, Keith Obert, Liz Risher, Ralph Stillions

Members Absent: Reggie Sims

Clergy Present: Ron DelBene, David Christian

Vestry Clerk: Jeannine Barrett

Topic / Action Taken	Follow Up
Ron read from Psalm 139 to begin the meeting. Ron called the meeting to order.	
Approval of January Minutes – Kenny made a MOTION to accept the minutes. Motion seconded and PASSED .	
Approval of January Financials – Brad gave a report on the January Financial Report. Bill made a MOTION to accept the January Financial Report. Motion seconded and PASSED .	
<p>Finance Committee: Brad Ewing (Chair), Al Doty, Steve Downs, Dale Marcum, Steve Downs and David Senn</p> <p>Recommendations from Finance Committee: Action items Finance Committee will address:</p> <ul style="list-style-type: none"> ▪ Wednesday Night Supper - recognized as a good outreach but need to review costs ▪ Chain of information through the Commissions and Committees to stay on target ▪ A short form of the Profit and Loss reports will be published in the newsletters and each quarter a short narrative about the reports will be included ▪ Finance Committee will meet the Wednesday before each Vestry meeting to prepare for same ▪ Approval policy for expenses 	Choose a Chairperson for Stewardship Committee
<p>Updates for our Information -</p> <p>Parish Picnic - April 22-24 - reservation has already been made at Bratton-Green - falls under the Christian Service Commission</p>	Coordinator needs to be appointed for Parish Picnic

Topic / Action Taken	Follow Up
<p>Search Process</p> <p>Whit Rayner, Ron DelBene, Al Doty, and David Senn met with David Johnson recently.</p> <p>Parish Events on March 6 & 13 at 10am</p> <ul style="list-style-type: none"> • 3/6 - David Johnson will re-deliver Bishop Gray's speech and presentation from Annual Council • 3/13 - Ron DelBene will make a PowerPoint presentation and then conduct a large group discussion <p>Both meetings are designed to prepare parishioners for questionnaires that will be mailed out shortly after meetings.</p> <p>Joint Vestry/Search Committee Retreat</p> <p>Friday night, April 15 and most of the day Saturday, April 16 at Chapel</p> <p>Commission Appointments</p> <p>David Senn distributed copies of the Leadership 2005 Chart listing the Commissions, Convenors, Committees and Chairpersons</p>	<p>Each Convenor get together with their Commission to divide areas that fall under that Commission</p> <p>Provide each Chairperson with their budget amount and make sure they know the procedure for getting expenses approved</p>
<p>Other Agenda Items -</p> <p>Parochial Report</p> <p>Ron distributed copies and presented an overview of the report.</p> <p>After discussion, Keith made a MOTION to accept the Parochial Report. Motion seconded and PASSED.</p> <p>Ron reported that work is being done on various policy and procedure matters. David Senn and Ruby Medlin are working on job descriptions for the nursery workers.</p>	

Topic / Action Taken	Follow Up
<p>Ron was asked by the office staff about dates for closing the office in connection with Easter. Since there is no policy in place, Ron decided to close the office on the Monday and Tuesday following Easter, as has been done in the past.</p>	
<p>Wardens' Reflections on Ministry</p> <p>Suzie reported</p> <ul style="list-style-type: none"> ○ the sewage problem in the Education Building has been resolved ○ Scott Carter will complete the projects begun during his term as Junior Warden ○ Dewees House is being scraped in preparation for painting. Suzie is doing research on paint colors during the time the Dewees House was built and the color will be chosen based on her findings <p>David Senn commented on the excitement of the new parishioners and that he is very pleased to see that</p>	<p>Document the process of the work on the Dewees House for future reference</p>
<p>Clergy Reflections on Ministry</p> <p>David Christian reported that the Pastoral Care Committee is being reorganized. Holly Guillory will serve as Chair. On Tuesday there will be a "thank you" dinner for those who have worked on the Committee</p> <p>Ron advised that tomorrow there will be a gathering at St. Andrews (mostly for clergy but open to anyone) about the Windsor Report on Communion. A similar gathering for laity will be held Saturday.</p> <p>Ron reported that the office staff is doing extremely well and is gearing up for Easter. Ron leaves tomorrow for his retreat and advised that the Wardens and office staff know how to reach him if needed and that he checks in with the office when he is away.</p>	

Topic / Action Taken	Follow Up
Ron advised that during the time of the search process any Vestry members who are questioned about the process should be referred to Whit Rayner.	
Ruby provided an update on the Children's Programs and invited everyone to tour the Atriums after the meeting. There will be a social dinner for parents of the children in the nursery. A program entitled "Guild of the Christ Child" will begin after Easter for mothers of children in the education programs which will meet once a month and have a different speaker at each meeting. In the near future there will be a Catechesis dinner for children and parents. On Wednesday nights the Atriums will be opened so that people can visit and observe the work the children do in the Catechesis program.	
	Create envelopes for people who would like to make cash contributions so that there will be a record of that contribution
Dismissal Blessing - Ron adjourned the meeting with a dismissal blessing.	

Dates to Remember:

Parish Info Gathering - 3/6/05 @ 10am, D. Johnson
 Parish Info Gathering - 3/13/05 @ 10am, R DelBene
 Parish Picnic - Fri-Sun, Apr 22-24
 Joint Vestry/Search Committee Retreat: 4/15-16

FYI: Search Committee: Whit Rayner, Chair; Pete Clark; David Conn; Pat Evans; Suzanne Files; Dick Lawrence; Anna McLeod; Reggie Sims; Lynne Stillions; Liz Welch

FYI: Finance Committee: Brad Ewing, Chair; Al Doty; Steve Downs; Dale Marcum; David Senn